

# ORIENTAL SERVICES

A Hi-Tech Solution Provider

*Preface:* Oriental Services has been marked its presence since 1999. It serves mostly to the kolkata based firms as well as it works with many national and international clients. This company is originated in kolkata and growing with a growth rate of 100% every year. OS introduce itself as one of the most competent company offering wide range of services in the field of software development, system consultancy, and implementation jobs. OS equipped with a team of qualified, dedicated and experienced professionals, analysts and service engineers and thus OS have achieved goodwill in the field of IT only by the performance.

OS produce some Jewels in the field of Application Software Development. Two of there brief discussed next.

# Office Automation System for Liquor Distributor's & Wholesalers

*Summary:* This system has a total coverage of inventory as well as accounts of a Distributor & Wholesale Liquor shop. We divide this package into four parts as follows- 'master entry' part where user can enter master records related to accounts as well as records related to inventory. Next part is 'voucher entry' where user create vouchers like payment, receipt, contra, debit note, credit note, journal etc and also generate sales bill, apart from this user can enter purchase records, breakage details, opening bill entry etc. Next part is 'accounts report' where user can generate cash book, bank book, general ledger, sub-ledger, trial balance. Next part is 'inventory report' where user can generate reports related to sales, purchase, stock, TCS statement, TCS certificate, and most important 'Aging reports'. Apart from these there are other facilities like statistical analysis of accounts, help menu regarding how to operate is also available.

# Office Automation System for Liquor Distributor's & Wholesalers

*Inimitable Features:* This system has certain unique features that make it an exceptional one compared to other packages available in the market. Some of the jewels that make the difference are as follows-

- i) User Friendly Entry System.
- ii) Report Designing.
- iii) Aging Analysis.
- iv) Barcode Entry.
- v) Customize Reports.

# Office Automation System for Liquor Distributor's & Wholesalers

**User Friendly Entry System:** A big criterion for a system to become an user friendly one is highly depend on its entry system that is how user can operate the system with more convenience and ease. And that is the area where our system leave others one step back. For an example Voucher Entry of any type has a complex entry module but in this system it has take only 10 seconds to create a voucher. This is because the entry system of this system is only keyboard dependent. The screen next is a voucher entry screen where user can move from one field to another by pressing only Enter key from the keyboard.

# Office Automation System for Liquor Distributor's & Wholesalers

**Voucher Entry**

Voucher Type	Voucher Date	Manual Vou. No.	Manual Vou. Date	Reference	Reference Date
PAYMENT	20/11/2008		//		//

Sr ...	Account Code	Sub Account Code	Dr /...	Amount

Sr. No.	Type	Bill Num	Bill Amount	Adjusted Amount	Balance Amount

Cheque No.		Narration	Tot Dr.		Tot Cr.	
Cheque Dt.	//		Voucher Number			


<<	>>	New	Edit	Delete	Save	Cancel	Search	Find	Money Receipt	View	Exit
Payment	Receipt	Contra	Journal	DrNote	CrNote	Purchase	Sales	Ledger Maint			

To move from one field to other by pressing enter key only

# Office Automation System for Liquor Distributor's & Wholesalers

*Report Designing:* Report Designing is another sole feature of this system. We really work hard and involved our brain to design various reports generated from this system for outmost user satisfaction. We all the time keep an eye on the user requirements and convenience while designing the reports. We use such report designing tools like Crystal Reports, Microsoft Excel which allow user to customize report according to their needs apart from a specific format of the reports. As we are using Crystal Reports, user can export any report to Acrobat Format (PDF), MS Excel, MS- Word, Rich Text Format and in Text format also which is a big big advantage of this system.

# Office Automation System for Liquor Distributor's & Wholesalers

Preview  100% 1 of 9

**ORIENTAL SERVICES**  
9, BINOD SAHA LANE  
KOLKATA - 700006, WEST BENGAL

Receipts & Payments Accounts  
For The Period From 01-Apr-2006 To 31-Mar-2007

RECEIPTS	AMOUNT IN Rs.	PAYMENTS	AMOUNT IN Rs.
<b>OPENING BALANCE</b>			
CASH IN HAND	0.00		
UNION BANK OF INDIA (MANICKTAL	8,338.89		
S.B.I. (VIVEKANANDA RD. BR.)	-7,571.17		
SBI(BAGMARI BR.)30019805140	10,000.00		
BANK OF RAJASTHAN LIMITED (A/C	18,933.00		
BAGMARI BRANCH)3005441196	0.00		
INDIAN BANK OF COMMERCE (A.	52,607.47		
<b>FOR THE YEAR</b>			
A. B. WINE STORES.[D-413]	95,664.00	A. B. WINE STORES.[D-413]	7,422.00
ALAMBAZAR F.L."OFF" SHOP.	1.00	ADHIKARI F.L. OFF SHOP	15,168.00
ALIPORE STORES.	469,606.00	AJURIA C.S SHOP.	90,454.00
AMTALA 50*UP RUM & BEER SHOP.	28,000.00	ALIPORE STORES.	431,927.00
ANANDA LODGE BAR & RESTAUREI	8,040.00	ALOK KUMAR SAMANTA.	66,482.00
ANANDA TRADING F.L. OFF SHOP.	3.00	AMODGHATA F.L. "OFF" SHOP.	15,168.00
ANGEL MARKETING	391,924.00	AMTALA F.L. OFF SHOP.	15,034.00

Export  
button to  
export  
report in any  
format

# Office Automation System for Liquor Distributor's & Wholesalers

*Aging Analysis:* One of the strongest attribute of this system is Aging Analysis which makes the difference between our system and all other similar types of system available in the market. We design and develop Aging Analysis part in such a format that it can be very easy for the user to get all the information regarding outstanding bills party wise, salesman wise and also short time period wise. And most importantly there are options in the same module to do the adjustment against all the bills for a particular party before run the report that minimize the chance of miscalculation of outstanding values. In the next screen an Aging Analysis report is shown which clear the picture in a flash.

# Office Automation System for Liquor Distributor's & Wholesalers

[illegible]

# Office Automation System for Liquor Distributor's & Wholesalers

*Barcode Entry:* Another thing that we use most effectively in inventory part of our system is Barcode Reader , through which we control the data entry of master creation module as well as bill generation module. Apart from using the keyboard to make an entry on those modules user can also use Barcode Reader for the same purpose. For an example a sales bill entry screen shown below with entry using Barcode.

The screenshot shows a software window titled "Sales Bill Detail". At the top, there are two radio buttons: "Entry Using Barcode" (which is selected) and "Selecting Item From Item list". Below these are two buttons: "Add" and "Close".

Item	Case Qty	Bottle Qty	Rate	Value
BLUE RIBAND-750 ML - G0003		5	240	1200.00

Below the table, there are several input fields: a "Go Down Type" dropdown menu, a text field containing "8902151451149", a text field containing "BLUE RIBAND-750 ML", a "Free Narration" dropdown menu, and a text field containing "G0003". There are also checkboxes for "Discount" and "Free".

# Office Automation System for Liquor Distributor's & Wholesalers

*Customize Reports:* Apart from all the specialty we have discussed there are many more still left. One of them is various customize reports related to Accounts and Inventory few of them lists below.

- i) Master Reports
- ii) Transaction Reports
- iii) Accounts Reports
- iv) Sales Reports
- v) Purchase Reports
- vi) Stock Reports
- vii) Aging Reports
- viii) TCS Certificate

# Office Automation System for Liquor Distributor's & Wholesalers

*Master Report:* This is a Sub-ledger master report in Crystal Report.

Subledger Master Report's

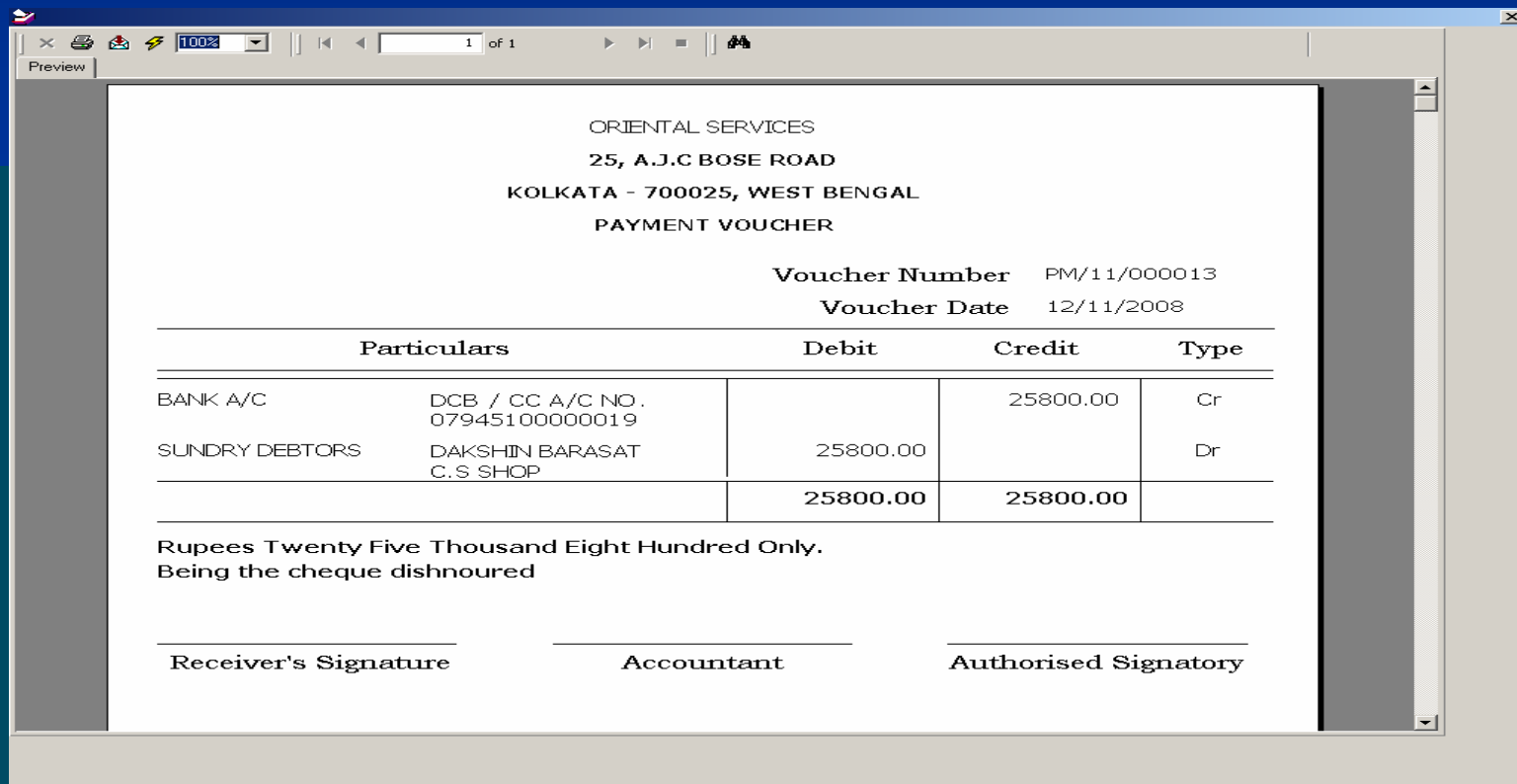
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Preview

ORIENTAL SERVICES 9,BINOD SAHA LANE MANIKTALA					
Account Code	Subaccount Code	Account Description	Type	Opening Bal.	Balance
E0050	F0375	A A E I CLUB.	Dr	0	0
E0049	F0995	A S S O C I A T E D	Dr	312000	0
E0050	F0015	A. B. WINE STORES.[D-413]	DR	77400	
E0050	F0003	A. K. HALDER.	DR	20625	
E0050	F0007	A. P. STORES.	Dr	0	0
E0050	F0762	A.M. ENTERPRISE	Dr	0	0
E0050	F0004	A.M.CHOWDHURY & N.R.CHOWDHURY.	Dr	0	0
E0050	F0024	A.M.SAHA & SON(MAYURBHANJ C/S)	Dr	0	0
E0050	F0968	ADHIKARI F.L. OFF SHOP	DR	0	
E0175	F0982	AIR CONDITIONER	Dr	0	0
E0050	F0350	AJIT KUMAR DEY.	Dr	0	0
E0050	F0744	AJIT KUMAR GHOSH	Dr	0	0
E0050	F0634	AJUDHIA DISTILLERIES.	Dr	0	0
E0050	F0610	AJURIA C.S SHOP.	Dr	9205	0
E0050	F0730	ALAMBAZAR C/S SHOP	Dr	0	0
E0050	F0403	ALAMBAZAR F.L."OFF" SHOP.	Dr	0	0
E0050	F0017	ALIPORE STORES.	DR	0	
E0049	F0886	ALLIED DOMECQ SAW INDIA(P) LTD	Dr	0	0
E0050	F0012	ALOK KUMAR SAMANTA.	Dr	0	0

# Office Automation System for Liquor Distributor's & Wholesalers

*Transaction Report:* This is a Payment Voucher



The screenshot shows a software window titled 'Preview' displaying a 'PAYMENT VOUCHER' form. The form is for 'ORIENTAL SERVICES' located at '25, A.J.C BOSE ROAD, KOLKATA - 700025, WEST BENGAL'. It includes fields for 'Voucher Number' (PM/11/000013) and 'Voucher Date' (12/11/2008). A table with columns 'Particulars', 'Debit', 'Credit', and 'Type' lists two entries: 'BANK A/C' (DCB / CC A/C NO. 07945100000019) with a credit of 25800.00, and 'SUNDRY DEBTORS' (DAKSHIN BARASAT C.S SHOP) with a debit of 25800.00. The total debit and credit are both 25800.00. Below the table, it states 'Rupees Twenty Five Thousand Eight Hundred Only. Being the cheque dishnoured'. At the bottom, there are three signature lines for 'Receiver's Signature', 'Accountant', and 'Authorised Signatory'.

ORIENTAL SERVICES  
25, A.J.C BOSE ROAD  
KOLKATA - 700025, WEST BENGAL  
PAYMENT VOUCHER

Voucher Number PM/11/000013  
Voucher Date 12/11/2008

Particulars	Debit	Credit	Type
BANK A/C DCB / CC A/C NO. 07945100000019		25800.00	Cr
SUNDRY DEBTORS DAKSHIN BARASAT C.S SHOP	25800.00		Dr
	25800.00	25800.00	

Rupees Twenty Five Thousand Eight Hundred Only.  
Being the cheque dishnoured

Receiver's Signature      Accountant      Authorised Signatory

# Office Automation System for Liquor Distributor's & Wholesalers

## *Accounts Report:* Cash Book report

Cash Book Report's

Preview

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1 of 1+

ORIENTAL SERVICES  
9,BINOD SAHA LANE  
KOLKATA - 700006, WEST BENGAL

CASH BOOK FOR ACCOUNT CASH IN HAND

FOR THE PERIOD OF: 01-APR-06 TO 31-MAR-07

<u>VOUNO</u>	<u>NARRATION</u>	<u>VDATE</u>	<u>SUB LEDGER NAME</u>	<u>DEBIT</u>	<u>CREDIT</u>	<u>CLOSING BALANCE</u>
	OPENING BALANCE			0.00	0.00	0.00
PM/04/000001	01-Apr-06	TRAVELLING & CONVEYANCE		0.00	50.00	-50.00
	BEING THE AMOUNT PAID BY CASH.					
PM/04/000002	01-Apr-06	TEA & TIFFIN		0.00	117.00	-167.00
	BEING THE AMOUNT PAID BY CASH.					
RC/04/000032	01-Apr-06	BEGRI F.L. OFF SHOP		1000.00	0.00	833.00
	BEING THE AMOUNT RECEIVED BY CASH.					
PM/04/000003	01-Apr-06	PRINTING & STATIONERY		0.00	4.00	829.00
	BEING THE AMOUNT PAID BY CASH.					
RC/04/000073	01-Apr-06	DILIP KUMAR NANDY.		2500.00	0.00	3329.00
	BEING THE AMOUNT RECEIVED FROM THE PARTY BY CASH					
PM/04/000004	02-Apr-06	TEA & TIFFIN		0.00	12.00	3317.00
	BEING THE AMOUNT PAID BY CASH.					

# Office Automation System for Liquor Distributor's & Wholesalers

## *Sales Report:* Party wise Sales Register

Acrobat Reader - [Crystal Reports ActiveX Designer - Sales\_Con.pdf]

File Edit Document View Window Help

ORIENTAL SERVICES  
9, BINOD SAHA LANE  
KOLKATA - 700006, WEST BENGAL

No. of Bills	Goods Value	Free Value	Whole Sale	CSM	Other	Scheme	Prev. Adj. (+)	Prev. Adj. (-)	Cash	Sales Tax	CST	TCS	Srchgr.	Net Amount
<b>A. B. WINE STORES. [D-413]</b>														
1	7340.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	73.40	7.34	7422.00
<b>ADHIKARI F.L. OFF SHOP</b>														
1	13440.00	0.00	0.00	0.00	0.00	1800.12	0.00	0.00	0.00	3360.00	0.00	150.00	15.00	15168.00
<b>AJURIA C.S. SHOP.</b>														
3	110695.00	0.00	0.00	0.00	0.00	21245.00	0.00	0.00	0.00	0.00	0.00	894.50	89.45	90454.00
<b>ALIPORE STORES.</b>														
12	361594.00	0.00	0.00	0.00	0.00	16740.00	0.00	0.00	1750.00	0.00	0.00	3431.04	343.12	346954.00
<b>ALOK KUMAR SAMANTA.</b>														
2	65744.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	657.44	65.74	66482.00
<b>AMODGHATA F.L. "OFF" SHOP.</b>														
1	13440.00	0.00	0.00	0.00	0.00	1800.12	0.00	0.00	0.00	3360.00	0.00	150.00	15.00	15168.00
<b>AMTALA F.L. OFF SHOP.</b>														
1	13440.00	0.00	0.00	0.00	0.00	1800.12	0.00	0.00	0.00	3360.00	0.00	30.00	3.00	15034.00
<b>ANANDA LODGE BAR &amp; RESTAURENT.</b>														
10	276812.00	0.00	0.00	0.00	0.00	10319.00	0.00	0.00	0.00	0.00	0.00	2664.93	266.50	269483.00
<b>ANANDAPUR 50°RUM &amp; BEER SHOP.</b>														
6	388982.00	0.00	0.00	0.00	0.00	12140.00	0.00	0.00	0.00	0.00	0.00	3402.87	340.29	380660.00
<b>ANANDAPUR C/S. SHOP.</b>														
2	78125.00	0.00	0.00	0.00	0.00	6070.00	0.00	0.00	0.00	0.00	0.00	720.55	72.06	72864.00
<b>ANDAL F.L. OFF SHOP.</b>														
3	193645.00	0.00	0.00	0.00	0.00	12140.00	0.00	0.00	0.00	0.00	0.00	1815.05	181.51	183542.00
<b>ANDAL F.L. ON SHOP.</b>														
1	32872.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	328.72	32.87	33241.00
<b>ANGEL MARKETING</b>														

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*Sales Report:* Sales Register All

Acrobat Reader - [Crystal Reports ActiveX Designer - GSALEITEM.pdf]												
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<div> <div> </div> <div> </div> <div> </div> </div>												
SALES REGISTER BILWISE-ITEMWISE												
GOODS VALUE		FREEVAL	WHOLSALE	OTHERDIS	SDISC	CDISC	STAX	CST	TCS	SURCHARGE	EDUSESS	
INAME	ICODE	BILLDATE	SNAME	FREE	CASE	BOTTLE	RATE	AMOUNT	FBILL A	PBILL AD	NETAMT	
BRAKAGE & SHOTAGE ISSUED.												
GL00001		01/04/2006										
WILD	W314			Y	0.00	6.00	4,800.00	600.00				
			600.00	600.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
							0.00	0.00	0.00	0.00	0.00	0.00
CHIRANJIBPUR F.L. OFF SHOP												
BL00L1		03/04/2006	PRAVAT KUMAR SAHA									
OLD P	W300			N	3.00	0.00	2,960.00	8,880.00				
OLD P	W301			N	5.00	0.00	2,965.00	14,825.00				
BALUB	R008			N	1.00	0.00	1,220.00	1,220.00				
OLD P	W299			N	2.00	0.00	2,950.00	5,900.00				
			30,825.00	0.00	0.00	0.00	0.00	0.00	0.00	308.00		7.00
							0.00	0.00	0.00	0.00	31.00	31,171.00
MECHEDA BEER BAR.												
BL00L2		03/04/2006	PRAVAT KUMAR SAHA									
OFFIC	W009			N	9.00	0.00	3,582.00	32,238.00				
OFFIC	W010			N	5.00	0.00	3,628.00	18,140.00				
OFFIC	W026			N	4.00	0.00	3,683.00	14,732.00				
			65,110.00	0.00	0.00	0.00	0.00	0.00	0.00	651.00		14.00
							0.00	0.00	0.00	0.00	65.00	65,841.00
S. P. SHAW (TRADE)												
GL00002		03/04/2006	PRAVAT KUMAR SAHA									
WILD	W312			N	11.00	0.00	2,753.00	30,283.00				
WILD	W313			N	2.00	1.00	2,753.00	5,621.00				

# Office Automation System for Liquor Distributor's & Wholesalers

## *Purchase Report:* Detail Purchase Register

<p style="text-align: center;"><b>ORIENTAL SERVICES</b>  <b>9,BINOD SAHA LANE</b>  <b>KOLKATA - 700006, WEST BENGAL</b></p>								
<b>DETAIL PURCHASE REGISTER</b>				<b>FROM:</b>	01/04/2006	<b>TO:</b>	31/03/2007	
ITEM DESCRIPTION	1000ML	750ML	650ML	500ML	375ML	330ML	180ML	AMOUNT
<b>PARTY:</b> D.P. SHAW & CO. (WINES) (P) LTD.,								
<b>BILL NO:</b> 04/0288								
<b>BILL DATE:</b> 16/04/2006								
ASIA 72 STRONG BEER 650 ML.			950.00					349,600.00
<b>BILL NO:</b> 07/0191								
<b>BILL DATE:</b> 09/07/2006								
ROYAL STAG WHISKY 180 ML.							10.00	33,390.00
ROYAL STAG WHISKY 750 ML.		10.00						33,450.00
ROYAL STAG WHISKY 375 ML.					15.00			50,175.00
IMPERIAL BLUE WHISKY 750 ML.		5.00						14,200.00
IMPERIAL BLUE WHISKY 375 ML.					8.00			22,720.00
IMPERIAL BLUE WHISKY 180 ML.							8.00	22,872.00
<b>Sub Total Partywise:</b>	<b>0.00</b>	<b>15.00</b>	<b>950.00</b>	<b>0.00</b>	<b>23.00</b>	<b>0.00</b>	<b>18.00</b>	<b>526,407.00</b>
<b>PARTY:</b> K.L. KAPOOR & CO. (WINES) LTD.,								
<b>BILL NO:</b> 00101								
<b>BILL DATE:</b> 02/07/2006								
OLD MONKXXX RUM 750 ML.		6.00						13,320.00
OLD MONKXXX RUM 375 ML.					12.00			26,640.00
OLD MONKXXX RUM 180 ML.							12.00	26,640.00
<b>BILL NO:</b> 00117								
<b>BILL DATE:</b> 09/07/2006								
OLD MONKXXX RUM 375 ML.					20.00			44,400.00
OLD MONKXXX RUM 180 ML.							15.00	33,300.00
OLD MONKXXX RUM 750 ML.		15.00						33,300.00
<b>BILL NO:</b> 00218								
<b>BILL DATE:</b> 03/09/2006								
OLD MONKXXX RUM 750 ML.		10.00						22,200.00

# Office Automation System for Liquor Distributor's & Wholesalers

## *Stock Report:* Stock Register Consolidated

CASK

powered by crystal

Preview

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STOCK REGISTER REPORT

PAGE NO. 1

FROM:: 01-Apr-2008

TO:: 31-Mar-2009

ITEM DESCRIPTION	Opening Balance	Purchase Quantity	Sold Quantity	Closing Balance
BLACK LABEL LAGER-650 ML	110.00	2,640.00	2,708.00	42.00
KINGFISHER STRONG-650 ML	9.00	11,729.00	11,719.00	19.00
KINGFISHER STRONG-330 ML	281.00	19,320.00	19,361.00	240.00
KINGFISHER LAGER-330 ML	0.00	72.00	72.00	0.00
KINGFISHER PREMIUM LAGER CAT	0.00	DStock.OB1000 (Number)	0.00	0.00
KINGFISHER LAGER-650 ML	0.00	324.00	324.00	0.00
HONEY BEE-180 ML	48.00	48.00	94.00	2.00
HONEY BEE-375 ML	10.00	48.00	58.00	0.00
HONEY BEE-750 ML	13.00	0.00	13.00	0.00
BLUE RIBAND GIN-180 ML	45.00	336.00	340.00	41.00
BLUE RIBAND-375 ML	20.00	240.00	239.00	21.00
BLUE RIBAND-750 ML	8.00	24.00	21.00	11.00
TANGO-180 ML	0.00	0.00	0.00	0.00
TANGO-375 ML	0.00	56.00	56.00	0.00
DUET-180 ML	52.00	720.00	726.00	46.00
DUET-375 ML	21.00	408.00	400.00	29.00
DUET-750 ML	12.00	24.00	36.00	0.00
CELEBRATION-180 ML	453.00	37,584.00	37,735.00	302.00



# Office Automation System for Liquor Distributor's & Wholesalers

## TCS Certificate: TCS Certificate

FORM NO. 27D  
[See rule 37D]

ORIGINAL/DUPLICATE  
TCS/3/1

**Certificate of collection of tax at source under Sub- section (5) of section 206C of the Income Tax**

[For collection of tax at source from alcoholic liquor for human consumption; tendu leaves; timber obtained under a forest lease; timber obtained by any mode other than under a forest lease; any other forest produce not being timber or tendu leaves; scrap; or from contract or licence or lease in respect of parking lot; toll plaza; mining and quarrying]

Name and Address of person collecting tax	<b>Acknowledgement Nos of all Quarterly Statements of TCS under sub-sections (3) of sections 206c as provided by TIN</b>	Name and address of the buyer or licensee
<b>MOHAN BROTHERS (DRINKS) PVT. LTD.</b> 87, A. J. C. Bose Road, KOLKATA - 700 014	Quarter	<b>A. B. WINE STORES, [D-413]</b> 8/7/A, M. G. ROAD, CALCUTTA.
	April-June	
	July-Sept	
	Oct-Dec	
TAX DEDUCTION AND TAX COLLECTION A/C. No. OF THE COLLECTOR.	Nature of Goods referred to in the table in section 206c(1) or nature of contract or licence or lease referred to in the Table in sections 206(1c).	PIN/GIR NO. OF THE BUYER
CALM04833D	<b>Alcoholic liquor for human consumption</b>	AAJFA 6312L
PAN/GIR NO. OF THE COLLECTOR		FOR THE PERIOD
AACCM9348Q		01/04/2006 TO 31/03/2007

DETAILS OF PAYMENT, TAX DEDUCTION AND DEPOSIT OF THE TAX INTO CENTRAL GOVERNMENT ACCOUNT									
Amount received / debited	Date of receipt/ debit	TCS Rs.	Surcharge Rs.	Edu. cess Rs	Total tax deposited Rs.	Cheque/DD No.(if any)	BSR code of Bank Branch	Date on which tax deposited (dd/mm/yyyy)	Transfer voucher/ Challan identification
7340	10-Jul-2006	73.40	7.34	1.61	82.35	2	4	10/07/2006	6
		73.40	7.34	1.61	<b>82.35</b>				

Certified that a sum of Rupees (in words) .Rupees Eighty Two and Thirty Five paise Only.